**Publications Committee Meeting**

**Wednesday, 5 June 2013**

**Present**: Lorraine Blackman (LB) (chair), Alex Duncan (AD), Erica Foden-Lenahan (EFL) (minutes), Cathy Johns (CJ), Gustavo Grandal Montero (GGM), Rose Roberto (RR), Catherine Sheridan (CS)

**1. Welcome and apologies**

Welcome to new member Alex Duncan from Central Saint Martins, who will be our new secretary. Welcome back to Rose Roberto and apologies from Chris Fowler.

**2. Minutes of the meeting 10/04/2013**

Approved.

## 3. Matters arising (not otherwise referenced in the agenda)

7.1 *Archiving the Artist* – Ask people to order through libri, so ARLIS gets greater royalties, but most institutions have approved suppliers and won't allow this. Gillian Varley made contact with Kraig Binkowski (ARLIS/NA) as ALJ book reviews editor and the publication will be reviewed.

7.4 *Artists' Books: a cataloguers' manual* and Art documentation in Libraries... - LB to place orders through Bookvault.

7.6 Annual directory was mailed out before the AGM.

8. GGM provided table of contents which could be put in a box to draw attention to it, instead of writing a column for *News-sheet* and it was felt this looks quite good and will be continued.

 The suggestion that ALJ should have a separate page on the website was passed on to Website Working Group.

**Note**

The committee opted to move up **Agenda item 8** (ARLIS News-sheet) as Cathy Johns needed to leave early. (CJ left the meeting before the rest of the agenda was addressed.) The order of the agenda is maintained in these minutes.

1.

**4. Council news**

LB reported the following from Council (a shortened meeting before the AGM on 17 April):

* ARLIS accounts for 2012 brought the Society back into the black.
* Proposed membership increase for UK and overseas institutional memberships and for overseas subscriptions, to reflect increases in postage. No increase in personal membership this year.
* Website Working Group is identifying companies to ask to tender for the new website, however the contract with VADS might need to be renewed for another year because of the timing of the new website project.
* AGM went well.

**5. Membership**

Still do not have a new committee chair, but LB reported that CF hoped to have news soon. If the recent approach is unsuccessful, the committee expressed the wish to be involved in the discussion of CF's replacement.

We still need to canvass for a new member at the conference. **ALL**

**6. Publications**

**6.1.** *Archiving the Artist*

Launch at White Cube Bermondsey on 23 May was well-attended.

The book has been released, libri printed 1000 copies, and there has been a lot of interest. It is expected that Karyn Stuckey will provide an update at Council on 6 June.

**6.2.** Art Researchers’ Guide Series

**6.2.1** *Leeds* and *Edinburgh*

Leeds Art Library is not going to sell the guides this coming year because of theft. They have returned 11 unsold copies.

University of Leeds Art Gallery have sold 8 since January.

Yorkshire Architecture Society is selling them through their online shop.

Sales have been brisk for *Edinburgh* and the guide broke even within a couple of months.

**6.2.2** *Dublin*

Delay in publication due to late submissions and the comment from several contributors that the Hugh Lane Gallery needed to be represented.

RR hopes it will be ready for a July launch at the conference. If copies are not yet available, we will have an order form and a poster to publicize it. The main launch will be in Dublin at the Royal Dublin Society. **RR/LB**

RR to get quotes from a couple of printers and LB to get a quote from Print-on-Demand Worldwide. RR reported that Olivia Fitzpatrick was keen that it not be printed by Print-on-Demand. **RR/LB**

As sales of the earlier guides slow down, hope to sell the Dublin guide as part of a set (with discount for the earlier 2 guides), as well as single issues.

**6.2.3** *Art Researchers’ Guide to Manchester* (Proposed)

RR has discussed the idea of a Manchester guide with Stella Halkyard (U of Manchester), Emma Margilano (Portico Library), Jane Burgess (Manchester Metropolitan U) and Michael Powell (Cheatham's Library) and all would like to be involved.

RR has asked them to submit a proposal/outline by November.

**6.3 & 6.4** *Art Exhibition Documentation in Libraries: Cataloguing Guidelines* (Rev.ed.) and *Artists’ books: a cataloguers’ manual*

Ready to be printed, the contract is being finalized.

Will be available to purchase through Print-on-Demand Worldwide BookVault.

**6.5** Further guides discussed were Wales and Belfast.

RR asked for any names of potential co-ordinators and/or contributors. **ALL**

**7.** **Art Libraries Journal**

38.4 has been edited and formatted, it will go to the printers middle of the month. EFL to discuss with Clare Hills-Nova the idea of trying to arrange an advert exchange with the Association of Art Historians given that this issue is devoted to art historians. **EFL**

38.3 GGM arranged advert exchanges with the Journal of Artists' Books (JAB), published by Columbia College Chicago, The Artist's Book Yearbook and The Blue Notebook, published by Impact/University of the West of England. To check if these have been included. **LB**

39.1 has a full slate of contributors.

LB reported that single issue sales continue to be strong and this is expected with 38.3 the artists' publications issue.

Task Group has not yet met, awaiting the new committee chair.

**8. ARLIS News-sheet**

**8.1** Survey

CJ outlined the rationale behind running a survey to solicit opinion from readers whether the format was still the best means of communication. The committee discussed some amendments and how the format could be improved. Ideas included a blog approach and online issue.

Amendments to be made to the survey questions. **LB**

Discussed distribution of the survey to the membership: through the discussion list, face-to-face focus group at conference, have printed out versions at conference and encourage participation with a raffle. **CJ/CS/LB**

Liaison with conference working party to arrange room and time for focus group. All the committee expressed desire to be involved in focus group if they are at the conference at that time. **CJ/CS/LB**

**8.3** Conference reports

When conference booking confirmations are sent out, there will be an invitation included to volunteer to write a session report. New members/first-time attenders will be especially encouraged to get involved by writing up a session. **CJ/CS/LB**

RR suggested having a blog at the conference so people could post write-ups immediately. CJ felt there should also be hard copy versions in the News-sheet, as a matter of record. Need to investigate the blog availability and whether there will be a twitter account at the conference as another means to generate a buzz about sessions. **CS/LB**

CS reported that she has been thinking about stepping down as she has found the pressure of attending Publications and Council meetings too much. We agreed to try to have attendance by Skype for the next meeting and see how that works and CS decided not to make a decision until the outcome of the survey is known and whether they might present some helpful solutions. **CS/CJ**

**9. Action Plan**

Updates made.

**10. AOB**

None.

**13. Date of next meetings**

13 November 2013 (12:30, V&A).