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## **2022 Annual General Meeting Minutes**

23<sup>rd</sup> May 2022, 2-3.30 pm

Attendees: Madeleine Ahern, Leo Appleton, Maha Ballouz, Katie Blackford, Nick Brown, Andrew Calvert, Jane Carr, Anna Golodnitsky, Gerry Heffernan, Beth Houghton, Tavian Hunter, Elizabeth James, Jerry Jenkins, Aoife Larkin, Antonia Lewis, Mary Mitchell, Oonagh Monaghan, Gustavo Grandal Montero, Morwenna Peters, David Pulford, Helen Rayner, Ludovik Sebire, Gerry White, Maria White

Apologies: Jane Bramwell, Alexandra Duncan, Emma Floyd, Cathy Johns, Brett Moodie, Simine Marine, Victoria Parkinson

### **1. Welcome, introductions and apologies**

JJ welcomed all attendees and thanked everyone for attending. All attendees introduced themselves.

### **2. Minutes of last AGM (held 18<sup>th</sup> June 2021)**

The minutes were approved

#### **2.1 Matters arising**

JJ added that the action under point 2 was completed. This was to hold a special council meeting to set up a roadmap following the Equity Steering Group recommendations. The meeting was held in August 2021.

For the action under item 5 MP said that she is continuing to look at improving how we use Office 365.

### **3. Chair's Report (included as appendix I and II). Jerry Jenkins**

JJ submitted 2 reports this year – one giving an update of his past year as Chair and another reporting on his attendance at the ARLIS NA conference.

In addition to these reports, JJ wanted to flag that, as part of the Heritage Collections Advisory Group, he has signed an open letter on behalf of Ukrainian libraries and archives. A copy of this letter was sent on the ARLIS-LINK Jiscmail mailing list.

JJ has also been in recent discussion with a couple of librarians who are keen to start a serials sub group.

#### **4. Progress following the recommendations of the Equity Steering Group. Jerry Jenkins/Nick Brown.**

Following from last year's AGM, and the important work of the Equity Steering Group (ESG), the society has been working towards implementing a number of their recommendations.

JJ referred back to the list of recommendations and reporting that an annual membership survey has been introduced and will be covered further in the membership report.

The creation of an Equity, Diversity and Inclusion hub as part of the website structure is dependent on the redevelopment of the website.

JJ has been engaging with various groups within institutions, in particular the British Library's Cultural, Racial and Ethnic Diversity (CRED) Network.

NB, LA and Deborah Lee have supported the preparations for the offer of the Global Majority scholarship. NB reported that the deadline for applications is the 5 June, and that they have a panel comprising 2 members of the ESG and one ordinary member. Once the scholarship has been awarded there will further work to administer the award which NB is happy to lead on. If finances permit, this will be awarded annually and the intention for next year would be to advertise earlier.

JJ reminded members to reach out if they are interested in mentorship.

MP has been reviewing the comments from ESG and updating policies and documents accordingly.

#### **5. Hon. Secretary's Report (included as appendix III). Morwenna Peters.**

MP highlighted key points from her report, summarising where she had got to with reviewing the policies to integrate the comments from the ESG. MP requested approval or comments for the Conflict of interest policy, which was given. The safeguarding, risk assessment matrix and a review of the handbook are all in progress. MP will bring these to Council for approval, and following approval these policies will all be made available on the website.

The Chair's overarching report is now on the website.

The financial reports have been approved and will be submitted to the Charities Commission.

The next stage will be to ensure our documentation is accessible but secure.

MP welcomes any comments, feedback or questions at any point, and reminded attendees of her contact details – [info@arlis.net](mailto:info@arlis.net).

JJ thanked MP for her work over the past year – for her organisation, for guiding this work and bringing it all together.

#### **6. Hon. Treasurer's Report (included as appendix IV). Gerry Heffernan.**

GH reported on the 2 documents circulated prior to the AGM – the annual report summarising 2021's activities, and the formal end of year accounts which have been prepared by our accountants and already approved by Council.

GH reported that ARLIS' finances remain stable and we are able to support ARLIS' activities.

The proposal is that we reinstate our existing accountants – Kenneth Morris, Bromgrove – and the 2 insurance policies, with Zurich and through the accountants.

GH asked attendees for their approval on the end of year accounts, and to reinstate the accountants and insurance policies, which was given.

As we project forward into 2022 – we have ringfenced a budget of £11,000 in relation to costs and expenses for the ARLIS scholarship.

GH reported that he has been working closely with LS on the conference this year. The finances are being looked after by UWE on behalf of ARLIS, which means there may be some additional VAT liabilities at the end of the conference, dependent on whether the conference makes a profit or breaks even.

#### **7. Membership Secretary's Report (includes as appendix V). Madeleine Ahern.**

MA reported on current membership figures which stand at 38 individual and 37 institutional members. This is a little down on last year, but MA is confident that the events planned for the summer will lead to an increase in membership figures.

MA presented the findings of the membership survey. She added a caveat; because only a 3<sup>rd</sup> of the membership responded to the survey she was only able to draw limited results.

MP suggested we focus on the low response rate for next time to understand why people didn't respond and how we can encourage more members to respond next time. JJ agreed, and suggested we send it out at the end of the year instead. MW asked whether there was any way to gather whether respondents were primarily personal members or representative of institutional members. MA said she hadn't interrogated this, but could for next time. JJ explained as the institutional representative, that he shared it with his colleagues that he knew to be involved in ARLIS.

#### **8. ALJ Report (included as appendix V). Gustavo Grandal Montero.**

GGM reported on 2021 in which 4 issues of the journal were published. Issue no 1 was edited by Kraig Binkowski. Issue no 2 was a special issue on digital humanities edited by GGM. Issue no3 was edited by Michael Wirtz, and issue 4 was edited by GGM.

Numbers are down a little on the previous year with 158 institutional subscribers. It is becoming apparent that the majority of users access the journal via a consortia.

ALJ income was £47,584 of which ARLIS received £19,034 as royalties.

GGM reported on the availability of a free curated a collection of articles taken from a number of special issues.

The ALJ editors ran an online workshop on professional writing for the conference in 2021, and will be giving a similar session in person at the 2022 conference.

#### **9. 2022 Conference Working Party Report (included as appendix VI). Ludovik Sebire.**

LS is excited to host the one day in person conference in Bristol this year. The CWP have secured a central venue which is not far from Temple Meads station for those travelling by train. The programme has 3 keynote speakers and a series of workshops. There is a theme – What does it mean to be neutral? – and one of the keynote speakers will be from the Director of the M Shed to discuss the statue of Edward Colston.

There is an evening reception which will be held at the Watershed.

The CWP will provide a list of exhibitions and galleries which attendees at the conference can visit on the day before or after the conference.

LS reminded all that the conference website is up and open for bookings.

### **9.1 2023 Conference. Jerry Jenkins.**

On the back of LS's report JJ reminded attendees that ARLIS will be seeking to organise a conference working party for the 2023 conference. JJ invited attendees to get in touch if they are interested in hosting or being part of the conference working party for next year.

## **10. Committees' Reports**

### **10.1 Cataloguing and Classification Committee (included as appendix VII). Mary Mitchell.**

MM reported on the committee membership which has remained healthy and met twice online in the past year.

The committee has run an online event called 'An Introduction to Cataloguing Ethics' given by Deborah Lee on the 10 December 2021. The recording of this available on the ARLIS YouTube channel and has received 466 views to date.

Deborah's talk introduced a series of talks which the committee is currently running and will be made available on the YouTube channel. MM gave the dates of talks and speakers so far and forthcoming.

Feedback from previous events has included suggestions for future events, such as cataloguing zines.

MM has been attending Cilip's Metadata and Discovery Group meetings and feeding back to the committee.

NB asked whether, considering the reach of these events, could the committee share more information about ARLIS membership and opportunities to attendees. KB and MM agreed this was a good idea.

### **10.2 Professional Development Committee (included as appendix VIII). Tavian Hunter**

TH reported that 2 new members joined the committee in November 2021 following the departure of another member who stepped down after the last AGM. The committee will be looking to attract more members to the committee at the conference and putting out an open call.

The committee has met online 5 times in the past year.

The committee hosted an online event, 'Taking the Plunge', on the 19th of November. It was extremely popular, both within the UK and overseas, within Europe. 57 people attended; although only 2 attendees responded to the feedback form, their responses were positive. It was noted that for future events the committee should look at alternative routes into the profession which aren't volunteering.

The committee has been quite cautious about organising physical events because of Covid, but are beginning to plan events from the Summer onwards. A visit to the Tessa Boffin Archive has been organised for June. The committee is also in the process of organising a creative skills workshop.

### **10.3 Regional representation report (included as appendix VIII). Morwenna Peters**

ARLIS UK & Ireland is interested in developing the regional representation. MP is part of the South West group who have organised 4 events - 2 events in person and 2 which have been held online and are detailed in the report below.

MP reported that the South West Group needs to look at its remit. Because most members of the group are on the CWP, MP put a call out for volunteers to support the artists' books event and had 3 volunteers from across the country. She felt it was important to note that you can have people from everywhere contributing to the organisation of an event.

MP and JJ have been in contact with other regional groups that may be interested in being affiliated with ARLIS or open to sharing ideas.

JC queried whether recordings from the events would be available online in the future. MP said that the Tech tools event was not recorded at the request of the speaker, but there is content which could be re-recorded and made available. Teaching with Special Collections is available on the ARLIS YouTube channel.

MP commended the committees that are making recordings of events available as this ensures the content is accessible.

JJ thanked MP for her work on developing the regional network.

## **11. Website, Social Media and ARLIS Matters (included as appendix IX). Alex Duncan/Simine Marine**

KB read through the report submitted by AD.

JJ suggested if any members are interested in the newly created Communications Officer role to make better use of social media channels that they reach out directly.

## **12. Election of New Officers/Council Members. Morwenna Peters.**

The full list of returning Council members are detailed in the Hon. Secretary's report below.

In addition to this list, Anna Golodnitsky was welcomed to Council as the new Operational Treasurer which was ratified by attendees.

## **13. Thank you to Retiring Officers/Council Members. Jerry Jenkins.**

In the period since the last AGM one Council member has retired. Lindsey Crush stepped down as Operational Treasurer in November 2021. JJ thanked Lindsey for all her work and diligent handover to GH.

## **14. AOB.**

NB asked for more information about the 2023 conference and whether any tentative plans had been made, or if there were any suggestions from previous years that could be taken forward? JJ thanked NB for bringing this back round again, and said that this was the start of the conversation. JJ welcomed any suggestions from members.

JJ thanked everyone for their attendance today and reiterated that it is our members presence, support and input that are key to the society's success and its ability to flourish. What you've heard today is the huge amount of work generated by Council and committees. JJ said that it should be noted this is all done on a voluntary basis and should be applauded. He also commented on how much he's learned and enjoyed his role as Chair. It is necessary to appoint a Chair Elect who will take on the post from the 2023 AGM. JJ invited expressions of interest from attendees and requested they circulate the role.

## **Appendices**

**Appendix I. Chair's Report**

**Appendix II. Chair's Report on the ARLIS NA conference**

**Appendix II. Hon. Secretary's Report**

**Appendix III. Hon. Treasurer's Report**

**Appendix IV. Membership Secretary's Report**

**Appendix V. ALJ Report**

**Appendix VI. Conference Working Party Report**

**Appendix VII. Cataloguing and Classification Committee Report**

**Appendix VIII. Professional Development Committee Report**

**Appendix VIII. Regional Representation Report**  
**Appendix IX. Website and Social Media Report**

**Appendix I. Chair's Report**

Dear members,

As proved by the Hon Treasurer, Hon Secretary, Membership Secretary, the Committees, the ALJ and the 2018 Conference reports, the 10 months since the last AGM in July 2021, when I assumed the Chair from Jane Bramwell. As the world comes out of the COVID-19 Pandemic ARLIS has worked incredibly to respond to a hybrid working model. Colleagues, Officers and Members have adjusted extremely well to this. It is evident by a wide range of interesting and insightful activities both online and in person across the Society.

Financially, The Society finds it's self in a secure financial situation thanks in part to the Art Libraries Journal Publishing Model. Has a result is in the position to introduce and support initiatives from the Equity Steering Group including the World Majority Scholarship and our other annual bursary.

Following the successful 2021 annual conference online which saw international attendance, and content. The 2022 Chair and Conference Working Party, are working hard to bring together an exciting conference schedule for the return to a face-to-face conference Programme which is due to take place on 14<sup>th</sup> July in Bristol. The CWP have work hard secured venues despite some early set -backs. The CWP should be particularly applauded for the structure they have put in place to allow five funded student places to be allocated through a lottery. This initiative will make the conference more accessible to students. The outgoing President of ARLIS NA Mark Pompelia has taken up the receptacle invitation to attend the 2022 Annual Conference in Bristol. It is too soon to see if the Conference sales will make a profit for the Society. This is expected that the conference will break even.

We have restructured our membership in a format that we believe is solid and will support our members and we are set to develop it further.

Recruitment continues to be difficult, due to the increasing work pressure everyone is experiencing. The position of Operational Treasurer who will handle the day to day financial needs of the Society, has been vacant since November. Hopefully, this situation will be resolved in the near future. And the Minute Secretary, to manage the minutes and procure the venues for all our meetings. Aside from that we are now functioning with a full complement of Officers, including maternity cover for the Membership Secretary. This has introduced new voices, experiences and ideas to complement more experienced members. Furthermore other Officers have stepped or rotated out but remained as Council Members.



The associate Editor post for the Arts Libraries Journal has been re-advertised recently despite being understaffed we should be very proud of the international contribution we make to art librarianship scholarship through the ALJ.

Those of you who have been engaged in ARLIS UK & Ireland for a while, will be aware of our work to be inclusive and make sure all voices are heard, to encourage young professionals by offering them a platform and places at our conferences, to advocate for the decolonisation of collections and practices, to be at the forefront of critical librarianship, which have been mentioned in previous chair's reports. Since our last AGM positive steps have taken place to implement the recommendations of the Equity Steering Group. While there is still work to be done on this I am pleased to report that the first Annual Institutional Membership Survey took place in the New Year. Thanks to the members who took part. The Global Majority Scholarship programme has been launched and information is being circulated. Please circulate throughout your networks. Anti-discrimination policies have been drafted and subject to approval can be added to the website and Conference pages.

Since autumn 2021 I have represented ARLIS on the Heritage Collection Advisory Group. The Heritage Collections Advisory Group (HCAG) is an informal network of individuals and organisations with a shared belief in the importance of heritage collections, expertise and research in libraries, archives and museums. The group developed a statement of principles outlining its purpose to support and define institutions in the cultural sector threatened with cuts. Since its formation the Group has contributed to open letters and defended collections and their staff under threat. Additionally, the Group member as contributed to a joint statement on Afghanistan and an open letter condemning the Invasion of Ukraine.

In April I attended the 50<sup>th</sup> ARLIS NA Annual International Conference in Chicago thanks to an Award for International Exchange from the Samuel H. Kress Foundation. There is a separate report on my conference attendance. As is customary I wanted to take a moment to celebrate and thank all our past volunteers. Members, Council and Officers. Without your contributions and endeavours none of what ARLIS stands for and has achieved in the past year would have been possible. I hope by next year's AGM we will be able to 'break bread' together. Nevertheless, I hope I will have the opportunity to see many of you in person at the 2022 Conference in Bristol where we can raise a glass to the Society.

Jeremy Jenkins

ARLIS/UK & Ireland, Chair

May 2022.

**Appendix II. Chair's Report to the ARLIS North America 50<sup>th</sup> Annual Conference, 4<sup>th</sup> – 9<sup>th</sup> April, Chicago**

## **Introduction**

I am most grateful to the Samuel H. Kress Foundation Award for International Exchange for the opportunity to attend the ARLIS North America 50<sup>th</sup> Annual Conference. I am also grateful to the ARLIS NA Conference organising Committee for their support and invitation to attend the conference as Chair of ARLIS UK & I. It was a privilege to be able to take this opportunity up with the in combination with the Kress foundation award. In my proposal I outlined three outcomes from my attendance of the Conference they were:

1. To deliver a talk on the series of events at the British Library "Artists' Books Now" to the Conference
2. A build stronger links between ARLIS NA and ARLIS UK & I
3. Additionally being in the US gave me the opportunity to attend the Codex 2022 book fair in Richmond 12-15 April 2022 further facilitated the aim of the Bursary for International Exchange.

## **Executive Summary**

The three outcomes outlined above where met. I attended the Conference and delivered a talk on the British Library "Artists' Books Now". Made contacts to build stronger links between ARLIS NA and ARLIS UK & I. Attended CODEX2022 Book fair the following week in San Francisco taking to opportunity to get a holistic picture of Artists' Books in the U.S. and Europe.

The 50<sup>th</sup> Annual Conference provided me with the opportunity to present and share some of the subsequent initiatives following Artists' Books Now. Attendance to the talk was between 30 and 40 persons. Following it there was time for questions and discussion.

Over the three days of the conference the programme was packed with parallel sessions back-to-back, workshops, roundtables, lectures, tours, visits and a busy ballroom of book dealers and sponsors resulting in a packed programme for delegates.

One particularly interesting and meaningful aspect of the conference was most sessions were started with a land acknowledgment, read out prior to the beginning of proceedings. Of the outcomes of the trip it has provided me within sight into the wide range of inspiring activities connecting Art Libraries and a healthy Artists' Books publishing genre illustrating the innovation and importance in of both disciplines to one and other and the wider library and information sciences landscape.

## **ARLIS NA Conference**

On learning I was successful in securing the Kress Foundation award the first job was to plan my conference Schedule to ensure to get the most out of it. With the bread rand of different types of events and parallel sessions, workshops, tours, visits roundtables and keynotes it took some planning to ensure I could get the most out of the Conference. A useful tool to this end was the preparatory talks and initiatives the Conference Committee set up in the run up to the

conference. Of these I took advantage of the Zoom talk for first time attendees. This allowed me to hear from the conference regulars and organisers about some of suggestions about attending and what to expect. Particularly useful in the build up to the Conference was the buddy system and to have a contact to speak to prior to the conference and answer any questions about the making bookings for tours and visits along with logistic questions.

Being experienced in the ARLIS UK & I conferences, I was struck by the difference in scale between our UK conference and the North American conferences. This is not necessarily surprising due to the difference scale and comparative size of the two societies. Nevertheless it was exciting to see it was as ever exciting to see so many librarians gathered in one place following the various lockdowns we had inspiring and liberating feeling following the isolation of lockdown. This was in part due to ARLIS NA Conference being the first face to face conference I have attended since 2019. What stood out was while the range of diversity of conference events is not dissimilar because of the difference in sizes the Larger number of Art Libraries in the US and Canada the ARLIS NA Conference could offer a greater number of parallel sessions over the course of the conference.

Clearly ARLIS UK & Ireland and North America US and Canada share aspirations for more equitable society. It was affirming to witness the land acknowledgement for the peoples of the Council of Three Fires, the Ojibwa, Potawatomi, and Odawa as well as the Menominee, Miami and Ho-Chunk nations. Opening most of the sessions at the Conference was a powerful message of solidarity. Central to the work ARLIS UK & I has undertaken in the last year has focused on Equity. Additionally the theme of the ARLIS UK & I Conference in July will centre on neutrality of Art Libraries. It is invigorating to know that both ARLIS UK & I and NA are both committed and engaged in addressing structural inequalities across our societies.

From my observations it is clear as with ARLIS UK & I ARLIS NA depends on the commitment of volunteers for the smooth running of the both societies. For societies to flourish and grow these are of central importance to the smooth running of the society. By extension this is only made possible with the support of the institutional members and the employers of society's officers to allow time for and support these volunteer activities. While ensuring volunteers can maintain a sustainable work, volunteer, life balance.

In the past six months ARLIS UK & I has been working to develop a Regional Network of librarian and institutions across regions in the UK and Ireland. It was inspiring to see and learn about the North American mature network of Chapters, with their own internal structures which seems to play an important role in keeping the grassroots engaged in the Society's activities. One important aspect of a healthy Society is an engaged and active community at a local level where ARLIS activities support art librarians. In their day-to-day roles and tasks. Another exciting aspect of the 50<sup>th</sup> Annual ARLIS NA Conference was the diverse and wide array of booksellers and publishers who supported the conference. This gave the impression of a book fair nestled within the conference proceedings. Being placed in a ballroom along with Poster Sessions and refreshments it provided a space for exploration networking and

contemplation in-between sessions. Possibly as a result of COVID-19 regulations this space had an airy spread-out and spacious quality to it which contrasted with some of the more intimate rooms. One of the hi-lights of this ballroom was the space dictated to the History of ARLIS NA. These tables giving an insight into how the Society grew and developed over the early years supported with documentation from the archive illustrating the some of the key moments for the Society in the last half century the exhibit dovetailed nicely into “ARLIS NA the Early Years” talk on Wednesday 6<sup>th</sup> April.

Over the days of the conference I made an effort to attend a wider range of parallel sessions and talks to get a floor and overview of the interesting and valuable work being undertaken in art libraries across North America. This approach resulted in me learning a lot about the current landscape of research along with developing better understanding of a number of research areas. When selecting sessions to attend I took the opportunity to hear about initiatives which where relevant to the work of Contemporary British Collection at the British Library which will facilitate the opportunity to brief colleague and projects and developments in their fields. Of particular reliance here was the session “Art-chiving the Web” Thursday the 7<sup>th</sup> April which will be of interest to colleagues in the UK Web Archive. Additionally, many of the sessions attended made me aware of important recent or forthcoming publications which I will pass on to colleagues in the British Library Americas Collections as suggestions for acquisition.

This was an opportunity to present a paper on Artists’ Books Now, a series of events which ran a part of the Library events programme between 2018 and February 2020 before lockdown put pay to the Events programme. It was an Opportunity and share our experience of exploring the artists’ book form which North American art librarians and colleagues along with promote the wider activists of Contemporary British Publications.

One of the significant outcomes from this will be following up on all the contacts made and develop further the conversations initiated at the conference there are number of projects which can be followed up on and continue conversations. Of particular importance will be to welcome ARLIS NA colleagues over to the ARLIS UK & I Conference on the 14<sup>th</sup> July in Bristol where this cross fertilisation of discourse and best practice can continue.

During the Conference I attended the following events:

### **Tuesday 5 April**

Arrived 15:30 pm

First-Time Attendees Reception

Welcome Party.

### **Wednesday 6 April**

Morning Meditation and Yoga

Demystifying Digital Art History: Past Present and Future

Diversity Forum: Black Lunch Table

Breaking the Norm: New Initiatives And New Expectations for Asynchronous Fine Arts Library Instruction.

Who Were We? Where Did We Go? Voices from the Early Years of the Society

President's Choice (Modern in the Middle)

Exhibit Hall

Maker Space

### **Thursday 7 April**

Morning Meditation and Yoga

Art-chiving the Web: Collaborative Collection Development and Preservation for Art History We Recourses Posters

DataVisuAcumen: Enhance your Skill Set and Impress your Peers!

Awards Committee Rehearsal

Convocation Keynote Speaker & Awards Ceremony

Convocation Reception

### **Friday 8 April**

The Evolving Case: Artists' Books Now and the British Library (speaker)

Posters

Confronting the Myth of Neutrality: Addressing Bias and Inclusions in Cataloging and Classification in Art Libraries.

Digital Tools and New Trends: Using Technology and Innovative Solutions to (Re)Establish Value in Images and Image Collections.

### **Saturday 9 April**

Visit Chicago Institute of Art

The 2022 Samuel H. Kress Award of \$1,815.00 awarded to me was used in its entirety to part reimburse my employer, the British Library for the cost of the flights and accommodation to attend the ARLIS NA 50<sup>th</sup> Anniversary International Conference in Chicago between the 5-9<sup>th</sup> April 2022.

Accommodation at the Hyatt Regency Chicago 4 nights	\$1,014.24
Flights to Chicago £430	
Flights from Washington D.C. £320	
Total Flights: £750	\$937.30
Total expenses:	\$1951.54

## **CODEX2022**

In my application I outlined the one of the residual benefits of being Awarded the Kress Foundation for International Exchange is that it would allow me to attending the CODEX2022 Symposium and Book Fair in Richmond California the following week. As the member of curator responsible for developing and the British Library Contemporary British Collections artist book collections it has been a longstanding aspiration to attend CODEX to gain a greater survey of the artists' book world beyond the UK. By securing the award this allowed the British Library to support the addition to the trip and take advantage of the fortuitous situation where the ARLIS conference and CODEX fell in neighbouring weeks. Attendance at CODEX2022 allowed me to gain an overview of the strong state of Artist's book production across the Americas and Europe in one location. This will prove incredibly beneficial in my current role and for my forthcoming piece of work into the British Library Content Strategy with reference to artists' books.

By its nature an artists' books fair, CODEX was an opportunity to make new and build on existing contacts and networks. By doing so, my visit fostered International Exchange far more effectively than could have been achieved through remote interactions. Central to my collections policy is to develop strong corporative relationship between the British Library and practicing artists so our acquisition policy can support contemporary artists and insure their cultural output in represented in the National Collection.

The visit to CODEX provided me with a greater understanding of range of collections in institution across North America and illustrated how important it is to continue to develop a content strategy that reflect an evermore globalised world where artist's practice and the outputs are wide-ranging in content and scope, and do not necessarily sit in national silos has more traditional forms of publishing tended to do. Hence, an outcome of attendance at CODEX will be where possible and appropriate support curatorial colleagues develop and build on their existing collection of artists' books. Where this is relevant to the British Isles, is in works restated beyond these shores. In pursuing such a strategy not only is international exchange fostered but research access is improved for the whole research community.

By housing artists books in an institution such as the British Library, it is hoped that will be accessed by a wider range of research working beyond the traditional disciplines of the art library there by allowing the important and relevant range of discourses explored in the

medium an opportunity to filter into and inform other disciplines across the Arts Humanities and Social Sciences.

## **Conclusions**

To conclude the trip to attend the 50<sup>th</sup> ARLIS NA Annual conference exceeded the expectations on achieving outcomes I learned so much from a professional perspective. It was striking the positivity and interest which was demonstrated in response to the talk I delivered about the Series of British Library events entitled “Artists’ Books Now”. It was an immense pleasure to get so much positive feedback from colleagues working in the field of artists’ books from a range of institutions.

Such feedback is an affirmation of the Leadership in Contemporary British Collections at the British Library to support and encourage the building and maintaining of a strong artists’ book collection within the British Library by allowing my time and resources to pursue these goals. To maintain and support such a collection would not be possible without the support of the wider library staff from Cataloguers, Placers, Conservators and The Library Assistants who are central to maintaining the Collection and making them available all who wish to use it.

By attending the Conference I hope it has gone some way to strengthen the relationships between ARLIS UK & I and ARLIS NA. By allowing officers and members from both societies to work more closely and continue to learn from one and other.

Using the Samuel H. Kress Foundation Award to support my attendance the ARLIS NA 50<sup>th</sup> Annual Conference was an opportunity to learn an immense amount across a range of subjects along with gaining a greater knowledge in the make up of ARLIS NA and how the two societies have more than a shared history, but a unity in the desire for Art Libraries be drivers for positive change in the world we live in.

Jeremy Jenkins

Curator  
Contemporary British Published Collections  
British Library

Chair  
ARLIS UK & Ireland

## **Appendix II. Hon. Secretary’s Report**

This report presents election and re-election proposals and summarises the progress made in the review of documentation.

## **1. Elections and re-election proposals to be confirmed and voted in at the AGM:**

### **1.1 New Council members to be confirmed and ratified at AGM:**

There are no new members to be ratified.

### **1.2 Returning Members**

Chair: Jerry Jenkins, British Library

Treasurer: Gerry Heffernan

Minutes Secretary: Katie Blackford, Tate

Honorary Secretary: Morwenna Peters, UWE Bristol

Membership Secretary: Madeleine (maternity cover)

Chair of Professional Development Committee: Tavian Hunter, Stuart Hall Library, Iniva

Chair of Cataloguing and Classification Committee: Victoria Parkinson, King's College London

### **1.3 Co-opted Council Members**

Communications Administrator and Co-Web Master: Alex Duncan, Chelsea College of Arts

Co-Web Master: Simine Marine, Architectural Association

Ordinary member and outgoing Conference Working Party Chair: Cathy Johns

Ordinary Member: Antonia Lewis, University of the Creative Arts

Ordinary Member: Leo Appleton, University of Sheffield

Ordinary Member: Nick Brown, Trinity Laban Conservatoire of Music and Dance

Ordinary Member: Jane Bramwell, Tate

Conference Working Party Chair: Ludovik Sebire, UWE Bristol

### **1.4 Ex-officio post**

Art Libraries Journal Editor: Gustavo Grandal Montero, Tate.

Art Libraries Journal Associate Editor post is currently being advertised.

### **1.5 Members stepping down from ARLIS positions**

Warm and grateful thanks are given to our colleague stepping down from ARLIS:



Operational Treasurer: Lindsey Crush, Norwich University of the Arts (November 2021).

The post has been advertised but no applications have been received. Grateful thanks are given to Gerry and Madeleine for providing financial guidance to the Conference Working Party.

## **2. Handbook and Policies**

All ARLIS documents and policies were reviewed by the Equity Steering Group (ESG), whose remit was to make recommendations of improvements to the policies, structures, procedures and practices for increasing and embedding inclusion and addressing structural inequality in a long term and a sustainable way across our areas of activity.

Taking on board the recommendations, the status of documentation is as follows:

### **2.1 Revised documents approved by Council, May 2022**

Risk management

Conflict of interest (further amendments made subsequent to the meeting)

Complaints

### **2.2 New documents circulated prior to this meeting for formal approval at this meeting:**

Event Code of Conduct & Anti-Harassment Policy

Volunteering

Conflict of interest

### **2.3 Document reviews in progress:**

Safeguarding

Risk assessment matrix – draft to be reviewed at next Officers' meeting

A comprehensive review of the handbook is underway and will be brought to a future Council meeting for feedback and approval.

## **2.4 The Chair's overarching ARLIS strategy has been uploaded to the ARLIS UK and Ireland website.**

Further suggestions for additional policies or amendments are always welcomed. Please contact [info@arlis.net](mailto:info@arlis.net)

### **3. Financial reports**

The financial accounts for 2022 have been completed by the Honorary Treasurer and will be uploaded to the Charities Commission website following approval at the AGM.

### **4. Communications**

Our paid subscription to Zoom has continued to facilitate online access to ARLIS meetings and events from members across the country.

Use of Microsoft 365 to store confidential and content with appropriate personal data. It is an ongoing task to review the content and easy sharing of documents.

Morwenna Peters

Hon. Secretary

ARLIS/UK & Ireland

## **Appendix IV. Hon. Treasurer's report**

### **1. Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 December 2021.**

Members are asked to read the ARLIS/UK & Ireland accounts for 2021 to be found included in AGM papers. These have been approved by ARLIS Council and will be uploaded to the Charities Commission by October 2022.

### **2. Current financial position**

A statement of accounts can be found at Appendix A.

Our finances remain stable and we are in a good position to continue to support the activities of the Society.

### **3. Awards**

The Society was delighted to award the 2021 Research Awards to Lydia Julien and Sae Matsuno. This is for a total of £2000 (£1000 to each).

#### **4. Investments**

The Society has £25,000 invested in a National Savings and Investment Bond. Interest on this account reduced dramatically in January 2021 from 1.16% AER to 0.01% AER. This was due to the national drop in interest rates caused by the pandemic. With BOE interest rates increasing over recent months we have seen the interest rate on this account increase to 0.35%. I advise that Council review this account again in one year's time to determine if interest rates have increased further or if this money would be better invested elsewhere.

#### **5. Accountants**

As has been the case since ARLIS was established as a Charity in 1995 our accountants are Kenneth Morris, Bromgrove, and as per our constitution I propose we re-instate them for the next year. As a Charity we are required to upload our unaudited accounts annually to the Charity Commission. Accounts are not required to be audited, but Council may elect for accounts to be audited every 5-10 years. Accounts for 2021 have not been audited.

#### **6. Insurances**

The Society currently holds public liability insurance with Zurich, and insurance against costs that could potentially be incurred through tax investigation with our accountants, Kenneth Morris. The Society proposes no additions or amendments to these insurances during 2022.

#### **7. 2022 budget**

In addition to Society BAU activities I would like to draw your attention to the following exceptional items for 2022:

- a) ARLIS Scholarship to address under-representation: A budget of £11,000 has been ringfenced to cover the bursary and any additional related expenses.
- b) 2022 ARLIS Conference: The 2022 conference is being organised in partnership with UWE. We have engaged a VAT specialist, via our accountants, to ensure we fully understand the VAT implications arising from these arrangements. The following approach has been agreed and endorsed by the VAT specialist:
  - i. UWE will proceed with organising the conference, including taking booking fees. UWE will treat this income as exempt as an educational event that UWE are co-running this year. This is in emulation of what has been done in previous years at other Universities.
  - ii. All invoices associated with this event should be directed to UWE, and UWE are contractually responsible for paying those invoices (venue, catering etc.).
  - iii. III. If it comes to it, and there is a surplus left over once the event has finished, we will consult with the VAT specialist and decide how best to transfer this to Arlis.
  - iv. IV.UWE will also be collecting funds from sponsors, if anyone is willing, and this income will be subject to VAT, which UWE will be responsible for.
  - v. V.UWE will not be charging ARLIS a fee. Members are to be aware that there may be additional ARLIS VAT liabilities arising from a conference budget surplus

or deficit. We will re-engage our VAT specialist when the conference has finished and the final budget is available.

#### **8. Operational Treasurer Role -Recruitment**

Our Operational Treasurer, Lindsey Crush, stepped down in November 2021. I would like to thank Lindsey and the outgoing Honorary Treasurer, Carly Sharples, for their support in helping me to transition into the role of Honorary Treasurer. Unfortunately, we have had little interest as we have sought to fill the role of Operational Treasurer. Since Lindsey stepped down in November 2021, I have been covering both roles, but I cannot continue to do this indefinitely. I remain hopeful that we can find a workable solution soon.

Gerry Heffernan  
Hon. Treasurer  
ARLIS/UK & Ireland

### **Appendix IV. Membership Secretary's Report**

#### **1. Membership figures**

	2019	2020	2021	2022
Personal memberships	51	40	40	37
Institutional memberships	25	35	38	34

#### **2. Membership application process**

Membership applications via the website are emailed automatically to the ARLIS membership inbox and invoice requests are automatically emailed to the ARLIS Treasurer. In some instances, invoices are requested separately via email by an institution.

The Membership Secretary adds the new member to the excel spreadsheet on OneDrive shared with the Operational Treasurer. The Operational Treasurer position is currently vacant and so the Honorary Treasurer Gerry Heffernan has filled in this role. Once payments are confirmed by the Treasurer, access to the website is activated by the Membership Secretary. There is currently no content for members only on the website.

#### **3. Membership Survey**

Following the work of the Equity Steering Group the "Diversity and Inclusion Survey" was circulated to membership in February 2022. Twenty-one ARLIS members completed it.

#### **4. Membership Secretary**

Madeleine Ahern (Rebecca Law is away on maternity leave)

## **Appendix V. ALJ Report**

Four issues of the Journal were published in 2021 as scheduled:

Volume 46 - Issue 1 - January 2021, collection of articles, edited by Associate Editor Kraig Binkowski: <https://www.cambridge.org/core/journals/art-libraries-journal/issue/D6176B7E6CBAC2CCFB9B739FFD800662>

Volume 46 - Issue 2 – April 2021, special issue on digital humanities, edited by Gustavo Grandal Montero: <https://www.cambridge.org/core/journals/art-libraries-journal/issue/231B206D202D76C5E4215BA7B8B99BB5>

Volume 46 - Issue 3 – July 2021, collection of articles, edited by Associate Editor Michael Wirtz: <https://www.cambridge.org/core/journals/art-libraries-journal/issue/5BF3C3530F3C76E582A49C4C60D1D1B40>

Volume 46 - Issue 4 – October 2021, collection of articles, edited by Gustavo Grandal Montero: <https://www.cambridge.org/core/journals/art-libraries-journal/issue/442BD132788B069CB1B8B8927063172E>

Our institutional subscribers in 2021 were 158 (UK 33, Europe 57, Africa 3, America 43, Asia 22) and 7,402 institutions had access via consortia agreements.

The total net income generated by the ALJ in 2021 was £47,584 of which ARLIS received £19,034 as royalties.

As part of our promotional efforts, we created a new collection of articles to showcase our special issues, with the most read articles from each of those published in the last 10 years. The collection is freely available to all: <https://www.cambridge.org/core/journals/art-libraries-journal/collections/special-issue-highlights>

Our social media presence has continued to grow, and we currently have 1,642 followers of our Twitter account <https://twitter.com/ArtLibJournal>

The editorial team contributed an online workshop on professional writing to the 2020/21 ARLIS UK & Ireland Conference. We will also deliver a workshop for the 2022 Conference and look forward to meeting colleagues and friends in person in Bristol.

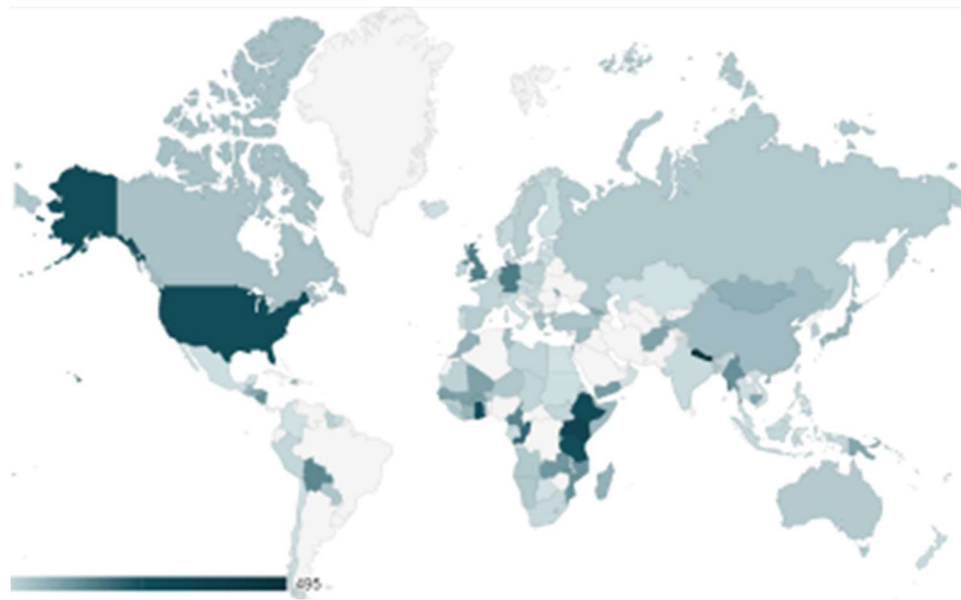
Gustavo Grandal Montero

Editor, *Art Libraries Journal*

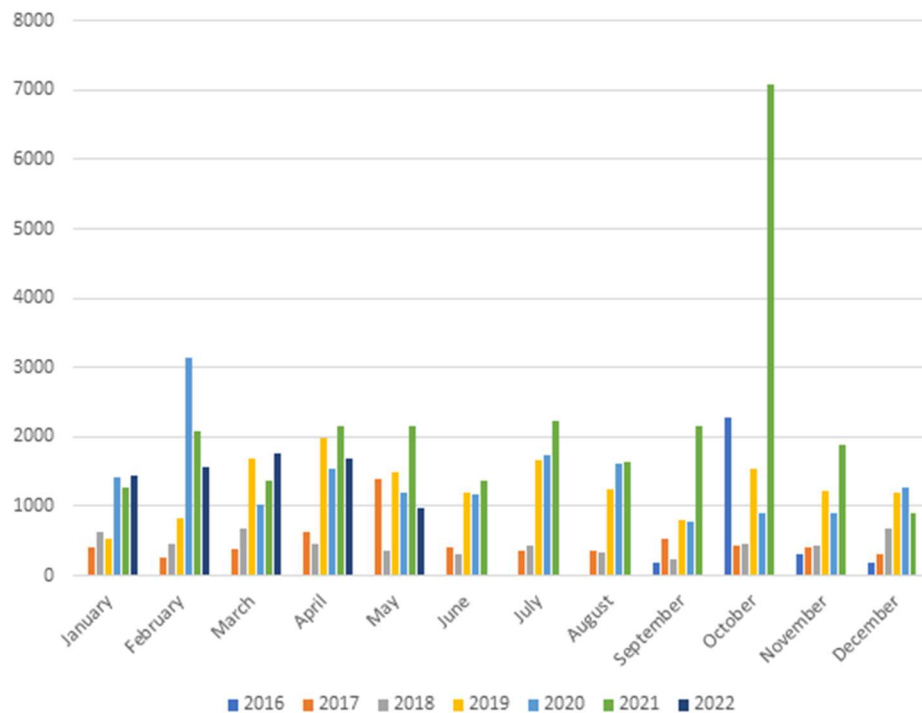
12 May 2022

## Appendix

Geographical distribution of institutional subscribers, 2021



Full text downloads 2016-



Most read articles, January 2021-

Vol/iss	Title	Author(s)	Downloads
46.2	An overview of recent digital humanities initiatives in US art libraries	Megan E. Macken	1,531
<b>Critical Art Librarianship</b>	What is critical about critical librarianship?	Emily Drabinski	712
46.1	Editor's note	Kraig Binkowski	707
46.2	LIBER Digital Humanities and Digital Cultural Heritage Working Group: a case study of international collaboration and network building	Lotte Wilms, Caleb Derven, Merisa Martinez	578
45.4	Liberate our Library: doing decolonisation work at Goldsmiths Library	Marilyn Clarke	558
46.2	Editor's note	Gustavo Grandal Montero	543
44.4	Book art and the representation and communication of original sources	Robert B. Riter	326
46.3	Editor's note	Michael Wirtz	239
45.2	Advocating for digital projects in the arts: UC San Diego Visual Arts and Architecture Digital Collections	Laura Schwartz	239
45.3	Design thinking in the library space: Problem-solving signage like a graphic designer	Dania Jalees	213
43.4	Art and technology: archiving video games for humanities research in university libraries	Kelli Wood, David S. Carter	201

<b>45.3</b>	Reading the archive against the grain: Power relations, affective affinities and subjectivity in the documenta Archive	Mela Dávila-Freire	197
<b>44.1</b>	The photo archive as laboratory. Art history, photography, and materiality	Costanza Caraffa	196
<b>45.3</b>	Mapping second wave feminist periodicals: Networks of conflict and counterpublics, 1970–1990	Bec Wonders	186
<b>45.2</b>	Preserving an emerging digital arts landscape: digital preservation at University of the Arts London	Elisabeth Thurlow	174
<b>Photo Archives</b>	PHAROS: A digital research space for photo archives	Costanza Caraffa, Emily Pugh, Tracy Stuber, Louisa Wood Ruby	170
<b>45.4</b>	Towards an activist research: Is Wikipedia the problem or the solution?	Alexandra Duncan	168
<b>46.1</b>	Editorial note	Gustavo Grandal Montero	164
<b>41.1</b>	A history of screen printing: how an art evolved into an industry. Guido Lengwiler. Cincinnati, OH: ST Media Group International, 2013. 484 p. ill. ISBN 9780944094747 \$75.00 (hardcover)	Tim Travis	143
<b>Fashion - Resources and Research</b>	Breaking the cycle: How slow fashion can inspire sustainable collection development	Alyssa Vincent	138
<b>45.4</b>	Co-editors' notes	Daniel Payne, Erica Foden-Lenahan	137
<b>Information Literacy in UK and US Art Libraries</b>	A short history of visual literacy: the first five decades	Alan Michelson	137
<b>45.4</b>	Decolonization is a process, not a goal: Encounters in the library of the Kunsthalle Basel	Nistiman Erdede, Regina Vogel, Erica Foden-Lenahan	131
<b>46.3</b>	Viewpoint: Everyone a librarian!?	Johanna Drucker	130
<b>46.3</b>	We just aim to print well: The University of Sydney Library Printer in Residence	Celia Brown	129
<b>45.4</b>	Creative Research as Story-Telling: An Indigenous visual culture course from the perspectives of a librarian, a professor and students	Howard Munroe, Daniel Payne	125
<b>46.2</b>	Viewpoint: Hetero-ontologies and taxonomies in the wild	Johanna Drucker	121
<b>Fashion - Resources and Research</b>	Trend forecasting: Collecting the history of the future	Amy Ballmer, Jennifer Tobias	120
<b>44.3</b>	The Equity Collection: Analysis and transformation of the Monash University Design Collection	Romany Manuell, Kate McEntee, Marcus Chester	120
<b>45.3</b>	'Inspiration' and how it is found: Exploring psychological and information behaviour theories	Cait Peterson	119



## Appendix VI. Conference Working Party Report

**Members:** Ludovik Sebire (UWE Bristol), Cathy Johns (Independent Art Librarian & Editor, Co-chair), Sarah Clifford (UWE Bristol), Brett Moodie (UWE Bristol), Helen Rayner (Bath Spa University), Julia Teal Reynolds (Columbia University), and Tegan Pyke (Cardiff Metropolitan University)

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**The ARLIS 2022 Conference will be the first in-person conference since 2019. We will be exploring the theme of neutrality in art libraries, and our role as library workers. The planning is well underway with confirmed locations for the conference and evening social gathering, an exciting programme, a live website and online store for bookings. UWE Bristol is managing the conference on behalf of ARLIS.**

### 1. Programme

A full programme of events has been devised and posted on the website. We will be offering a mixture of keynote speakers, presentations, lightning talks, workshops, and a panel discussion to close the event.

Jacqueline Butler, Head of School of Art and Design (UWE Bristol) will open the conference.

Our keynote speakers are:

- Ray Barnett, Head of Collections & Archives (Bristol Culture), who will deliver a talk on "Contested Culture: M Shed and the Statue of Edward Colston."
- Marilyn Clarke, Director of Library Services (Goldsmiths, University of London)
- Rohan Ayinde, Poet and Artist, Artist-in-Residence 2021 at the Stuart Hall Library. The title of his talk is: "A Landscape of Abstraction."

A social gathering is also offered after the conference closes.

### 2. Website and promotion

Tegan Pike has designed the conference logo and website, using Wix. The website is now up and running. There have been some discoverability issues that have now been resolved. The URL is: <https://www.arlisconference2022.com>  
Julia Reynolds has opened our social media campaign, via Twitter and Instagram.

### **3. Delegates: registration and Sponsored tickets**

Registration is via a link to the UWE Online Store. The booking fee for delegates is £75, all included.

To encourage future library workers to explore art librarianship, we are offering 5 sponsored tickets for students already registered on a library course in the UK or Ireland, and library colleagues who are working towards their CILIP chartership.

### **4. Venue**

The Conference will take place in Bristol at the M Shed Museum, on the harbourside. This is a central location, close to transport links.

The social gathering in the evening will take at the Watershed, a cinema/bar/restaurant venue, on the other side of the harbour from the M Shed.

### **5. Sponsorship**

Conference sponsorship has successfully been managed by Brett Moodie. Our sponsors are Bloomsbury Digital, Ebsco, Proquest, Casalini Books, Pidgeon Digital, ACC Art Books, Intellect, UWE Bristol MSc Information and Library Management course, UWE Bristol Library Services, Tenderbooks, and Second Shelf Books. According to their level of sponsorships, company logos have been added to the website.

A massive thank you to Cathy, Sarah, Tegan, Julie, Brett, and Helen for their excellent work with the Conference Working Party.

LS, May 2022.

## **Appendix VII. Cataloguing and Classification Committee Report**

### **Members:**

Victoria Parkinson (Chair), Kings College London

Deborah Lee, University College London

Katie Blackford (Secretary), Tate

Mary Mitchell, Courtauld Institute of Art

Kalliopi Anyfantaki, City, University of London

Annalisa Ricciardi, British Library

Lucy Kelsall, Paul Mellon Centre

### 1. **Membership**

The committee membership has remained constant this year and is in a healthy position.

### 2. **Meetings**

The Committee has met twice online (15<sup>th</sup> October 2021 and 16<sup>th</sup> February 2022).

### 3. **Events**

The committee organised an online lunchtime talk by Dr Deborah Lee An introductory talk on the ethical issues in cataloguing and classification, which ran at lunchtime on Friday 10<sup>th</sup> December and was recorded and shared via the ARLIS YouTube channel where it has had 447 views. There was good attendance and positive feedback.

The talk is an introduction to the series of online talks about cataloguing ethics projects that the committee is hosting in April-June 2022. These talks will also be recorded and shared via the ARLIS YouTube channel.

The talk by Jane Daniels and Dr Diane Pennington on the Cataloguing Code of Ethics 2021 - Conception, Community and Continuation was held on Friday 29<sup>th</sup> April and reached an international audience of nearly 100 attendees.

Still to come are:

Friday 6<sup>th</sup> May, Nicole Brandon on Decolonization, Distance and Ethics: Cataloguing & Classification of North American Indigenous Knowledge in UK Libraries

Friday 13<sup>th</sup> May, Alan Danskin on Challenging legacies: cataloguing and metadata and the British Library Race Equality Action Plan

Friday 20<sup>th</sup> May, Rebecca Slatcher on cataloguing North American Indigenous languages at the British Library

Friday 27<sup>th</sup> May, Carissa Chew on her Inclusive Terminology Glossary and the principles of ethical cataloguing

Tuesday 31<sup>st</sup> May, Curstaidh Reid & David Woodbridge on Towards Conscientious Bilingual Description on the British Library Qatar Foundation Partnership

Friday 10<sup>th</sup> June, Ananda Rutherford on Provisional Semantics (title TBC).

In feedback to previous events the committee has received many suggestions for topics for future talks.

#### **4. Liaison**

Mary Mitchell has been attending MDG committee meetings on behalf of our committee and has been liaising on events and developments.

### **Appendix VIII. Professional Development Committee Report**

#### **Current Members**

Tavian Hunter (Chair), Stuart Hall Library, Iniva  
Hayley Webb, Tate  
Antonia Lewis, UCA Rochester  
Brett Moodie, UWE Bristol  
Antonis Sideras, Wimbledon College of Arts, UAL  
Charlie Thomas, Royal College of Art

#### **Membership**

Antonis Sideras and Charlie Thomas joined the committee in November 2021, following the departure of Gina Barber who stepped down end of June 2021 due to other commitments.

#### **Meetings**

The committee will have met five times remotely since the last AGM on 16 July, 17 September, 22 October, 21 January 2022 and 6 May 2022.

#### **Events**

##### **Taking the Plunge: Art Librarianship as Career Option – 19 November 2021**

For the first time we hosted this annual event online with 57 attendees. It was extremely popular with interest from nearly 100 individuals in the UK and overseas. Feedback from two delegates were positive in the variety of content, diversity of speakers and specific opportunities shared at the event. Some lessons learnt on zoom breakout rooms functionality and alternative routes into the profession have been taken into consideration for this year programme.

The committee has remained conscious of covid pushing physical events back until summer 2022. We are pleased to have a full schedule of upcoming events such as new creative skills workshop (details to be announced soon) and an upcoming visit the Tessa Boffin's archive in

June. We will be focused on attracting more active membership to support our ongoing activities with a new call for members in July.

**Tavian Hunter**

**Chair**

**16 May 2022**

## **Appendix VIII. Regional Representation Report**

ARLIS UK and Ireland is committed to ensuring it represents all its members. In the context of geographical representation, the following update of progress is presented to the AGM.

### **1.1 ARLIS South West**

The South West group was formally established in 2020 and delivered its first event face to face at Bower Ashton campus, UWE Bristol. This was followed by two online events during the pandemic and most recently a second face to face event at Bower Ashton. Details of each of the events can be found below.

The first three events were run by the members of the South West group. The fourth event, Artists' Books: the life of the book was organised by Morwenna Peters and Doreen Barnaville from the SW group with two volunteers, Yamuna Ravindran (Drawing Centre) and Aoife Larkin (Leeds Arts University), demonstrating an alternative approach to organising and running regional events.

[Special Collections & Zine-making at Bower Ashton Library, UWE Bristol, 3rd March 2020 - Arlis](#) – our first event at UWE Bristol; attendees from across England and Wales; tour of special collections, zine-making with Angie Butler.

[ARLIS South West webinar: teaching with special collections - Arlis 25th May 2021](#). Online webinar during the pandemic; several library staff shared how they were teaching with special collections in an online environment. [Available to watch on Youtube](#), including the following talks: [01:39](#) Object Analysis [11:08](#) Special skills for Special Collections [20:05](#) Inspiring Artists' Books online [30:57](#) Zine Making workshop [39:28](#) Using zines for reflection.

[ARLIS SW online event: Tech Tools For Showing Collection Items Live Online](#) - Arlis 10th September 2021. An online workshop covering the best ways to showcase objects in an online teaching environment. from 12:00-13:30. Run by Tabitha Tuckett, UCL.

[Artists' books: the life of the book, Bower Ashton Library, UWE Bristol 25th April 2022](#). A one day workshop including short talks on purchasing, cataloguing, promoting and preserving artists' books collections. Included a tour of the special collections at UWE and a making session run by Eilis Kirby of EAK Press. The workshop followed the [BABE](#) event was organised by ARLIS SW in collaboration with the [Scandinavian Artists' Book Partnership Project](#).

## **1.2 Explorations with other regional groups and societies**

Conversations are taking place with other regional groups including Leeds Arts Libraries in Cooperation (LALIC) and Scottish Visual Arts Group (SVAG) to share some of the ideas and experiences from the South West Group, with the aim of exploring developing more regional ARLIS groups. A meeting with LALIC has been set up for 25th May 2022. Colleagues from SVAG have also been invited.

Morwenna Peters, Honorary Secretary of ARLIS UK and Ireland and co-ordinator of ARLIS South West.

## **Appendix IX. Website and Social Media Report**

Website:

Plans are underway for the re-design of the ARLIS UK & Ireland website. Co-webmaster Alex Duncan has recently undertaken a course in UX/UI design which enabled her to work on the website re-design as her major project.

She is now working on next steps- plans for development along with Simine Marine (Co-webmaster).

Plans include website specific actions included in the equity steering report produced last year.

Social media:

A redefined Communications (and Social Media) role is being created and will be offered out to interested parties imminently- going forward Alex Duncan will focus on website responsibilities, but work with the newly appointed Communications Assistant.